



## Connectworks Company Precedents

Category	File Name	Title/Description
Workflows	Accounting Records (s195)	Accounting Records
	Adopt Constitution (s32)	Adoption of Company Constitution
	Alter Constitution (s32)	Alteration of Company Constitution
	Alternate Director	Appointment of Alternate Director
	Amalgamation (s222)(Short Form)	Amalgamation
	AnnualShareholderMeeting (s120)	Annual Meeting of Shareholders
	Appointment of Director (s153)	Appointment of Director
	Authorise a Dividend (s53)	Authorise a Dividend
	Board Meeting (Schedule 3)	Board of Directors Meeting
	Bonus Shares (s48)	Issue Bonus Shares
	Call on Shares (s100)	Call on Shares
	Change of Address for Service (s193)	Change of Address for Service
	Change of Registered Office	Change of Registered Office
	Change Name (s23)	Change of Name
	Company Records (s189)	Company Records
	Consolidate Shares (s48)	Consolidate Shares
	ConsolidateConstitution (s33)	Consolidation of Constitution
	Credit Shares (s47)	Credit Shares other than for Cash
	Death of Director (s159)	Death of Director
	Director Remuneration (s161)	Director remuneration or other benefits
	Dividends (s107)	Dividends (Section 107 Companies Act 1993)
	Look-Through Company (HB13)	Elect Look-Through Company Status
	Incorporate Company (s12)	Incorporate a Company
	Issue of Shares s107(2)	Issue of Shares
	Issue Shares (s42)	Issue of Shares (Section 42 Companies Act 1993)
	Issue Shares (s44)	Issue of Shares (Section 44 Companies Act 1993)
	Liquidation (by Shareholders) (s241)	Liquidation (by Shareholders)
	Major Transaction (s129)	Section 129 Companies Act 1993
	Objection to Removal from Register (s321)	Objection to Removal from Register
	Objection to Restoration of Company (s328)	Objection to Restoration of Company
	Opt In (s207K)	Opt In
	Opt Out (Large Company) (s207J)	Opt out (Large Company)
	Opt Out (s207I)	Opt out
	Redemption of Shares (s69(1)(a))	Redemption of shares at the option of the Company
	Redemption of Shares (s74)	Redemption of shares at the option of the shareholder
	Redemption of Shares (s75)	Redemption of shares on a specified date
	Repurchase of Shares	Repurchase of Shares (non listed company)
	Removal from Register (s317)	Removal from Register
	Removal of Director (s156)	Removal of Director
	Remove Alternate Director	Remove Alternate Director
Resignation of Director (s157)	Resignation of Director	
Restore to Register (s330)	Restore to Register	
RevokeConstitution (s32)	Revocation of Company Constitution	
Share Register (s87)	Share Register	
SpecialShareholderMeeting (s121)	Special Meeting of Shareholders	
Subdivide Shares (s48)	Subdivide Shares (Share Split)	
Transfer Shares (s84)	Transfer of Shares	
Transmission Shares (s93)	Transmission of Shares	
Certificates	Cert1	Certificate of Authorised Person
	Cert1000	Certificate of Person to be appointed Alternate Director
	Cert107.1	Authorisation of dividend

	Cert107.1.1	Declaration of solvency (Authorisation of distribution)
	Cert107.3	Acquisition by Company of its shares
	Cert161	Director remuneration or other benefits
	Cert153	Certificate of Person to be Appointed Director
	Cert33	New form of constitution
	Cert47.1	Certificate in respect of consideration other than cash for issue of shares
	Cert47.3	Certificate in respect of consideration other than cash for crediting existing shares as fully or partly paid up
	Cert47	Certificate in respect of consideration for issue of shares
	Cert52	Authorisation of distribution
	Cert52.1	Declaration of solvency (Authorisation of distribution)
	Cert60	Offer to acquire shares
	Cert60.1	Offer to acquire shares
	Cert61	Offer to acquire shares
	Cert69	Certificate in respect of the redemption of shares
	Cert222.1	Declaration of Solvency following Amalgamation (with subsidiary; Company the amalgamated company)
	Cert222.2	Declaration of Solvency following Amalgamation (with parent company; Company the amalgamating company)
	Cert222.3	Declaration of Solvency following Amalgamation (common owner; Company the amalgamated company)
	Cert222.4	Declaration of Solvency following Amalgamation (common owner; Company the amalgamating company)
	Cert223.1	Amalgamation (s222(1)) in Accordance with the Companies Act
	Cert223.2	Amalgamation (s222(2)) in Accordance with the Companies Act
	Cert223.3	Amalgamation (s222(1)) not to Prejudice of Creditors
	Cert223.4	Amalgamation (s122(2)) not to Prejudice of Creditors
	Cert241	Appointment of Liquidator
	Cert243A	Declaration of Directors (pursuant to s243A Companies Act 1993)
<b>Director Resolutions</b>	Res1	Issue of Shares (Resolution of All Entitled Persons)
	Res 3.1	Resolution of Directors Accepting Appointment as Trustee
	Res 3.2	Resolution of Directors Approving Major Transaction
	Res100	Call on the issue price of partly paid shares
	Res107.1	Authorisation of a Dividend (unanimous assent by all entitled persons)
	Res107.2	Issue of Shares
	Res107.3	Offer to Acquire Shares (unanimous assent by all entitled persons)
	Res12	Initial resolution of the Company
	Res120	Call Annual meeting of shareholders
	Res120.1	Annual Meeting of Shareholders not to be Called or Held
	Res121	Call Special meeting of shareholders
	Res159	Notice of change of directors
	Res161	Director remuneration or other benefits
	Res187	Change of Registered Office
	Res193	Change of Address for Service
	Res222.1	Amalgamation (with subsidiary; Company the amalgamated company)
	Res222.2	Amalgamation (with parent company; Company the amalgamating company)
	Res222.3	Amalgamation (common owner; Company the amalgamated company)
	Res222.4	Amalgamation (common owner; Company the amalgamating company)
	Res23	Change of Name
	Res241	Recommendation to shareholders to appoint a liquidator
	Res318	Removal of the company from the New Zealand register
	Res33	New form of constitution
	Res42	Issue shares (section 42 Companies Act 1993)
	Res44	Issue shares (section 44 Companies Act 1993)
	Res47.1	Consideration for the issue of shares
	Res47.3	Credit Shares other than for Cash
	Res47	Consideration for the issue of shares
	Res48.1	Consolidate shares
	Res48.2	Subdivide shares
	Res48	Issue of shares (section 48 Companies Act 1993)
	Res53	Authorisation of a Dividend
	Res60.1	Offer to Acquire Shares
	Res60	Offer to acquire Shares
	Res61	Offer to acquire Shares
	Res69	Redemption of shares at the option of the company

	Res67A	Resolution to cancel shares (board resolution)
	Res74	Redemption of shares at the option of the shareholder
	Res75	Redemption of shares on a specified date
	Res84.1	Decline of approval of share transfer
	Res84	Approval of share transfer
	Res93.1	Transmission of shares (section 93(1) Companies Act 1993)
	Res93.2	Transmission of shares (section 93(2) Companies Act 1993)
<b>Shareholder Resolutions</b>	Res 3.3	Resolution of Shareholders Approving Major Transaction (Trustee Company)
	SRes107.1	Authorisation of a Dividend
	SRes107.2	Issue of Shares (Agreement of all Entitled Persons)
	SRes107.3	Acquisition of Shares (particular agreement of all entitled persons)
	SRes107.4	Acquisition of Shares (general agreement of all entitled persons)
	SRes117	Alteration of Shareholder Rights (section 117(1) Companies Act 1993)
	SRes117.1	Alteration of the Constitution (Special Resolution of the Shareholders of an Interest Group)
	SRes117.2	Revocation of the Constitution (Special Resolution of the Shareholders of an Interest Group)
	SRes117.3	Issue of Shares (Special Resolution of the Shareholders of an Interest Group)
	SRes122	Special Meeting of the Shareholders
	SRes 129	Major Transaction
	SRes153	Appointment of director
	SRes156	Removal of director
	SRes207I	Opt out (section 207I Companies Act 1993)
	SRes207J	Opt out (section 207J Companies Act 1993)
	SRes241	Appointment of liquidator
	SRes318	Special Resolution of the Shareholders
	SRes32.1	Alteration of the Constitution (Special Resolution of the Shareholders )
	SRes32.2	Revocation of the constitution (Special Resolution of the Shareholders )
	SRes32	Adoption of constitution
	SRes44.1	Issue of shares (Special Resolution of the Shareholders)
	SResHB13	Elect Look-Through Company Status
<b>Minutes</b>	Min100	Call on the issue price of partly paid shares
	Min107.1	Authorisation of a dividend (Agreement of all Entitled Persons)
	Min107.2	Issue of Shares (Agreement of all Entitled Persons)
	Min107.3	Offer to acquire shares (Agreement of all Entitled Persons)
	Min117.1	Alteration of the Constitution (Meeting of an Interest Group)
	Min117.2	Revocation of the Constitution (Meeting of an Interest Group)
	Min117.3	Issue of Shares (Meeting of an Interest Group)
	Min12	Initial meeting of the Company
	Min120	Annual meeting of shareholders
	Min121	Call Special meeting of shareholders
	Min129	Special meeting of shareholders (Major Transaction)
	Min153	Appointment of director
	Min156	Removal of director
	Min159	Change of directors
	Min161	Director remuneration or other benefits
	Min187	Change of Registered Office
	Min193	Change of Address for Service
	Min207I	Opt out (section 207I Companies Act 1993)
	Min207J	Opt out (section 207J Companies Act 1993)
	Min222.1	Amalgamation (with subsidiary; Company the amalgamated company)
	Min222.2	Amalgamation (with parent company; Company the amalgamating company)
	Min222.3	Amalgamation (common owner; Company the amalgamated company)
	Min222.4	Amalgamation (common owner; Company the amalgamating company)
	Min23	Change of Name
	Min241	Recommendation to shareholders to appoint a liquidator
	Min241.1	Appointment of liquidator
	Min318	Special meeting of shareholders
	Min318.1	Meeting of the Directors
	Min32.1	Alteration of the Constitution (Special Meeting of the Shareholders )
	Min32.2	Revocation of the constitution (Special Meeting of the Shareholders )
	Min32	Adoption of constitution
	Min33	New form of constitution
	Min42	Issue shares (section 42 Companies Act 1993)

	Min44.1	Issue of shares (Special Meeting of the Shareholders)
	Min44	Issue shares (meeting of Directors)
	Min47.1	Consideration for the issue of shares
	Min47.3	Credit Shares other than for Cash
	Min47	Consideration for the issue shares
	Min48.1	Consolidate shares
	Min48.2	Subdivision of shares
	Min53	Authorisation of a Dividend
	Min60.1	Offer to acquire shares
	Min60	Offer to acquire shares
	Min61	Offer to acquire shares
	Min69	Redemption of shares at the option of the Company
	Min74	Redemption of shares at the option of the shareholder
	Min75	Redemption of shares on a specified date
	Min84.1	Refusal or delay of registration of share transfer
	Min84	Approval of share transfer
	Min93.1	Transmission of shares (section 93(1) Companies Act 1993)
	Min93.2	Transmission of shares (section 93(2) Companies Act 1993)
	MinHB13	Elect Look-Through Company Status
<b>Forms</b>	Form1	Appointment of Proxy
	Form 2	Postal Voting Form
	Form13	Consent and certificate of director or directors of amalgamated or proposed company
	Form84	Share Transfer Form
	IRD433	Non-active Company Declaration
	IRD436	Qualifying Company Re-elections
<b>Notices</b>	Not1	Notice of meeting of directors
	Not100.1	Call on the issue price of partly paid shares (notice to shareholders)
	Not100.2	Default in the payment of a call
	Not100	Call on the issue price of partly paid shares (notice of meeting of directors)
	Not1000	Notice of Appointment of Alternate Director
	Not1001	Notice of Termination of Appointment of Alternate Director
	Not107	Repurchase of Shares (notice of meeting of the directors)
	Not107.1	Authorisation of a Dividend with Agreement of All Entitled Persons (notice of meeting of directors)
	Not107.2	Issue of Shares (section 107(2) Companies Act 1993)
	Not107.3	Issue of Shares (section 107(2) Companies Act 1993) - Unanimous Assent of all Entitled Persons
	Not107.4	Repurchase of shares
	Not107.5	Notice to Entitled Persons (Notice of Meeting of the Directors)
	Not117.1	Alteration of the Constitution (Notice to the Shareholders of an Interest Group)
	Not117.2	Revocation of the Constitution (Notice to the Shareholders of an Interest Group)
	Not117.3	Issue of Shares (Notice to the Shareholders of an Interest Group)
	Not12	Initial meeting of the Company
	Not120	Annual meeting of shareholders
	Not121.2	Call of Special Meeting of Shareholders (with notice of Special Resolution for the Alteration of the Constitution)
	Not121	Call of Special Meeting of Shareholders
	Not122.2	Notice of shareholder resolution and statement of shareholder rights
	Not122	Notice of shareholder resolution (Notice to non-Signatories of shareholder resolution)
	Not129	Notice of special meeting of shareholders
	Not129.1	Notice of shareholder resolution and statement of shareholder rights
	Not148	Disclosure of relevant interest pursuant to section 148(2) Companies Act 1993
	Not153	Appointment of Director
	Not156	Removal of director
	Not157	Resignation of Director
	Not159	Change of directors
	Not161	Director remuneration or other benefits
	Not187	Notice of Meeting of the Directors (Change of Registered Office)
	Not187.1	Change of Registered Office
	Not189	Notice of place accounting records to be kept (section 189 Companies Act 1993)
	Not195	Notice of place accounting records to be kept (section 195 Companies Act 1993)
	Not193	Change of Address for Service
	Not193.1	Notice of Change of Address for Service
	Not207I	Opt out (section 207I Companies Act 1993)
	Not207J	Opt out (section 207J Companies Act 1993)

	Not207K	Opt in in (section 207K Companies Act 1993
	Not222	Amalgamation of Company (Notice of Meeting of Directors)
	Not222.1	Amalgamation of Company (Notice to the Secured Creditors of the Company)
	Not223.1	Amalgamation of Company (Notice to the Registrar of Companies)
	Not23	Change of Name
	Not241	Liquidation of the company
	Not241.1	Recommendation by the board for the appointment of a liquidator
	Not241.2	Notice to shareholders who did not sign the resolution
	Not318	Notice to the Shareholders
	Not318.1	Notice to Shareholders
	Not318.2	Notice of meeting of the directors (clause 2 Schedule 7 Companies Act 1993)
	Not318.3	Notice to the Company and entitled persons
	Not32	Adoption of the Constitution (Notice of Special Meeting of the Shareholders)
	Not32.1	Alteration of the Constitution (Notice of Special Meeting of the Shareholders )
	Not32.2	Alteration of the Constitution (Notice to non-Signatories of Special Resolution of the Shareholders)
	Not32.3	Revocation of the constitution (Notice of Special Meeting of the Shareholders )
	Not32.4	Revocation of the constitution (Notice to non-Signatories of Special Resolution of the Shareholders)
	Not33	New form of constitution
	Not42	Issue shares (section 42 Companies Act 1993)
	Not44.1	Issue of shares (Notice of Special Meeting of the Shareholders)
	Not44.2	Issue of shares (Notice to non-Signatories of Special Resolution of the Shareholders)
	Not44	Issue shares (section 44 Companies Act 1993)
	Not47	Consideration for the issue of shares (other than cash)
	Not48.1	Consolidate shares
	Not48.2	Subdivision of shares
	Not48	Consideration for the issue of share
	Not50	Consent to be a Holder of Shares
	Not53	Authorisation of a Dividend
	Not60	Notice of meeting of the Directors
	Not60.1	Notice of meeting of the Directors
	Not60.2	Shareholder Consent to Acquire Shares
	Not60.3	Disclosure document (s62 Companies Act 1993)
	Not61	Acquisition of Shares
	Not69	Redemption of shares at the option of the company
	Not74.1	Redemption of shares at the option of the shareholder
	Not74	Redemption of Shares
	Not75	Redemption of shares on a specified date
	Not84.1	Refusal or delay of registration of share transfer
	Not84	Transfer of Shares
	Not88	Location of Companies Share Registers
	Not93.1	Transmission of Shares (section 93(1) Companies Act 1993)
	Not93.2	Transmission of Shares (section 93(2) Companies Act 1993)
	Not93.3	Transmission of Shares by Survivorship
	Not93.4	Consent of Registered Holder of Shares
	Not93	Transmission of the shares (Notice of meeting of the Directors)
	NotHB13	Elect Look-Through Company Status
<b>Other</b>	Constitution	Constitution
	Confidentiality Agreement (NDA)	Confidentiality Agreement (NDA)
	Epa1	Certificate of non-revocation and non-suspension of enduring power of attorney
	Let318	Removal from Register
	Let321	Objection to Removal from Register
	Let328	Objection to Restoration to Register
	DeedDir	Deed of indemnity of a director
<b>Clauses</b>		Annual Meeting
		Annual Report - Need Not Comply, Option 1
		Annual Report - Need Not Comply, Option 2
		Annual Report of the Company
		Company Indemnify the Directors
		Company Opt Out of Compliance
		Financial Statements and Group Financial Statements of the Company
		Financial Statements of the Company
		No Required Business of this Annual Meeting

		Special Resolutions in lieu of an Annual Meeting
		Waiver of irregularities